

**Minutes for the Regular Meeting of Council of the Town of Cupar  
Held on  
Tuesday, March 20, 2018 7:00 pm  
At the Cupar Town Office Council Chambers**

**Present:** Mayor Steve Boha; Councilors, Ed Lehman, Don Jeworski, Gloria Woodward, Cory Hart; Administrator: Wanda McLeod

**Absent:** Councilor Neil Schulhauser

**Call to Order:** A quorum being present, Mayor Steve Boha called the meeting to order at 7:00 p.m.

**Delegations:** 7:00 Dale Nister and group

**Approval of the Agenda as amended:**

**01-03-18 Lehman/Woodward:** THAT the Agenda be accepted as amended.

**Carried**

**Minutes:**

**02-03-18 Woodward/Jeworski:** That the special meeting minutes of February 23, 2018 be approved as presented and the regular meeting of February 20, 2018 to return to April meeting for approval after changes.

**Carried**

**03-03-18 Woodward/Hart:** THAT we offer the part time position for office support to Lorna Hillier at \$23.00/hour or \$24.00/hour at variable hours of 2-5 days per week as needed.

**Carried**

**04-03-18 Lehman/Hart:** THAT if Lorna Hillier does not accept, we offer Brittany Ranger the position of Clerk 1 at \$14.00/hour at variable hours of 2-5 days per week as needed.

**Carried**

**Business Arising from the Minutes:**

**05-03-18 Jeworski/Woodward:** THAT we set the Byelection date as June 20, 2018 and the first call for nominations for May 1, 2018.

**Carried**

**06-03-18 Lehman/Hart:** THAT we agree to pay Byron Daradich the remainder of the Atlas Sewer bill submitted at the February meeting in the amount of \$208.25.

**Carried**

*SHB.  
wd*

**07-03-18 Woodward/Lehman:** THAT we close the office on March 22, 2018 due to the Administrators previously booked appointment.

**Carried**

**Correspondence:**

- Dale Nistor Letter
- SAMA AGM – April 11 in Saskatoon
- Estimate for Eaves at Shop
- Chemical Industries Alberta
- Klock Holdings Inc
- Board of Revision Information
- Rm of Cupar – NVIMO
- Trucking weights
- Ministry of Education – Child care space
- Carnduff Mayor and Council regarding cannabis
- Asset Management Workshops
- Ray Brunelle letter
- Diane Dennis Letter – dogs
- Diane Dennis Letter – Invitation
- Kim Macknak Letter
- SARM Declaration

**08-03-18 Woodward/Hart:** THAT we retain our position in the NVIMO group at this time and provide the payment of \$25.00 to the RM of Cupar No. 218.

**Carried**

**09-03-18 Woodward/Lehman:** THAT all correspondence be filed.

**Carried**

**Financial:**

**10-03-18 Woodward/Lehman:** THAT the invoices be approved for payment in the amount of \$74,025.70 cheques 9215-9250.

**Carried**

**11-03-18 Jeworski/Lehman:** THAT the payroll be approved for February 4-18, 2018 for \$4,200.34 and February 18-March 3, 2018 for \$4,523.92.

**Carried**

**12-03-18 Woodward/Jeworski:** THAT the financial statements be accepted as provided.

**Carried**

*JNS*

**New Business**

*al*

Advertisements for Summer Student Maintenance, Transfer Site seasonal attendant and Pool staff will be send out with a deadline for applicants of May 10, 2018.

Budget and tax meeting on Wednesday, March 28, 2018 at 9:00 am at the Cupar Town Office.

**Reports**

- Rink:** add another pole and handicap parking spot.
- Fire:** ok
- Health:** ok
- Shalom:** ok
- Library:** quotes are coming in for repair on cracked floor repair.
- Museum:** ok
- Equipment:** ok.
- Water & Sewer:** ok.
- RV Report:** ok
- Cemetery:** ok
- Parks:** ok
- Trees:** ok
- Street:** Ken will work on removing the snow and ice as needed.
- Hall:** ok
- Personnel Committee:** ok
- Pool:** Form a committee for the pool – advertise in the newsletter to see who is interested to take over the day to day operations.
- OH&S:** Let the maintenance know to taper the walls during digs.

**Bylaws** – None

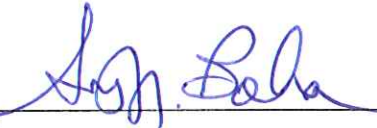
**Policies** – None


**Any other business** – None

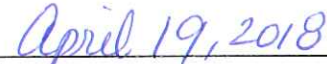
**Adjournment**

**13-03-18 Woodward:** That this meeting be adjourned at 10:09 p.m.

Next regular meeting is Tuesday, April 17, 2018 @ 7:00 pm.

  
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Mayor

  
\_\_\_\_\_  
Administrator

  
\_\_\_\_\_  
Date

